

## **MINUTES**

### **CIVIL SERVICE COMMISSION MEETING**

**Wednesday, October 30, 2013 at 9:30 a.m.**

522 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

### **9:30 A.M. CLOSED SESSION**

**Consideration of the appointment, employment, evaluation of performance, discipline, or dismissal of public employees pursuant to Government Code Section 54957, for the positions listed below.**

CONVENED THE MEETING AT 10:01 A.M. AND WENT INTO CLOSED SESSION AT 10:02 A.M.

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### **10:00 A.M. AGENDA**

RECONVENED THE MEETING AT 10:01 A.M.

COMMISSIONERS PRESENT: ADKINS, FELTON, FOX, KAHWAJIAN

COMMISSIONER ABSENT: MARTINEZ

Minutes of the meeting of Wednesday, October 23, 2013, for approval  
APPROVED.

Consideration of Consent Calendar  
APPROVED.

Unfinished Business

1. *Petition of **NAN ALLISON** for a hearing on her **discharge**, effective January 8, 2013, from the position of Intermediate Typist Clerk, Department of Health Services, ValleyCare/Olive View-UCLA Medical Center, **Case No. 13-029**.*

ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, STEPHEN BIERSMITH, TO SUSTAIN THE DEPARTMENT.

Unfinished Business (continued)

2. *Petition of **AUDREY HONIG** for a hearing on her **reduction**, effective August 8, 2011, from the position of Director, Bureau Operations to Assistant Director, Bureau Operations, Sheriff's Department, **Case No. 11-292**.*  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, ROBERT KLEPA, TO SUSTAIN THE DEPARTMENT.
  
3. *Petition of **JAMES GREEN** for a hearing on his **suspension** not to exceed thirty (30) days pending investigation, effective March 8, 2013, from the position of Group Supervisor II, Department of Children and Family Services, **Case No. 13-130**.*  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.
  
4. *Petition of **GLORIA BANDOSINGH** for a hearing on her thirty (30) day **suspension**, effective July 8, 2013, from the position of Registered Nurse II, Department of Health Services, LAC+USC Healthcare Network, **Case No. 13-337**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
5. *Petition of **ELLEN JONES** for a hearing on the Director of Personnel's denial of her appeal of the **Appraisal of Promotability score** received in the examination for Children Services Administrator I, **Case No. 13-374**.*  
CONTINUED TO THE MEETING OF NOVEMBER 20, 2013, IN ORDER TO ATTEMPT RESOLUTION. (AUTHORIZED THE EXECUTIVE DIRECTOR TO RECEIVE AND FILE A WITHDRAWAL).

New Business

6. *Petition of **ESTELLA VELEZ** for a hearing on her **suspension** not to exceed thirty (30) days pending investigation, effective September 10, 2013, from the position of Intermediate Clerk, Department of Public Social Services, **Case No. 13-435**.*  
HEARING GRANTED – HEARING HELD IN ABEYANCE - HEARING OFFICER TO BE ASSIGNED.
7. *Petition of **GREGORY MERRITT** for a hearing on his **discharge**, effective September 3, 2013, from the position of Supervising Children's Social Worker, Department of Children and Family Services, **Case No. 13-428**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
8. *Petition of **REGINALD WATSON** for a hearing on his **discharge**, effective August 26, 2013, from the position of Plasterer, Internal Services Department, **Case No. 13-432**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
9. *Petition of **FRANCISCO ESTRADA** for a hearing on his **discharge during probationary period**, effective August 15, 2013, from the probationary position of Safety Officer I, Department of Animal Care and Control, **Case No. 13-407**.*  
HEARING DENIED.
10. *Petition of **LAWRENCE D. LING** for a hearing on the Director of Personnel's denial of his appeal of the **interview score** received in the examination for Employment Services Assistant II, Sheriff, **Case No. 13-404***  
HEARING DENIED. (NO ONE APPEARED FOR THE PETITIONER).
11. *Petition of **EDWIN MARTINEZ** for a hearing on the Director of Personnel's denial of his appeal of the **Rating from Records score** received in the examination for Patient Financial Services Worker/North County, **Case No. 13-419**.*  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION.

New Business (continued)

12. *Petition of **TRACY NOONAN** for a hearing on the Director of Personnel's denial of her appeal of the **Appraisal of Promotability score** received in the examination for Operations Assistant I, Sheriff, **Case No. 13-403.***  
HEARING DENIED. (NO ONE APPEARED FOR THE PETITIONER).
  
13. *Petition of **JANEE SMITH** for a hearing on the Director of Personnel's denial of her appeal of the **application rejection** in the examination for Graphic Artist, **Case No. 13-420.***  
HEARING DENIED. (NO ONE APPEARED FOR THE PETITIONER).
  
14. *Amended petition of **MASIS SARAFIAN** for a hearing on the Director of Personnel's denial of his appeal of the **Appraisal of Promotability score** received in the examination for Human Services Administrator I, based on his claim of a Civil Service Rule 25 violation, **Case No. 13-062.***  
RAISED THE PETITIONER'S APPRAISAL OF PROMOTABILITY SCORE IN ORDER TO MOVE HIM TO BAND TWO (2).
  
15. *Petition of **GAIANE BOUNIATIAN** for a hearing on the Director of Personnel's denial of her appeal of the **Appraisal of Promotability score** received in the examination for Social Worker Trainee, **Case No. 13-415.***  
HEARING DENIED. (NO ONE APPEARED FOR THE PETITIONER).

Miscellaneous

16. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.  
SUSAN FOWLER, DEPARTMENT OF HUMAN RESOURCES, ANNOUNCED THAT SHE ACCEPTED A POSITION WITH THE EQUITY INVESTIGATIONS DIVISION.

ADJOURNED TO CLOSED SESSION AT 10:54 A.M.

## CLOSED SESSION

Consideration of confidential peace officer appeals pursuant to Copley Press.

### Unfinished Business

17. *Petitioner's request for a hearing on her thirty (30) day **suspension**, effective February 13, 2012, from the position of Deputy Probation Officer II, Probation Department, based on her claim of a Civil Service Rule 25 violation, **Case No. 12-028.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE RECOMMENDATION OF THE HEARING OFFICER, IRENE AYALA TO DEEM THE PETITION WITHDRAWN PURSUANT TO CIVIL SERVICE RULE 4.08(B).

### New Business

18. *Petitioner's request for a hearing on his thirty (30) day **suspension**, effective September 23, 2013, from the position of Detention Services Officer, Probation Department, **Case No. 13-429.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED. DENIED THE PETITIONER'S REQUEST TO CERTIFY ADDITIONAL HEARING ISSUES.
19. *Petitioner's request for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective August 24, 2013, from the position of Detention Services Officer, Probation Department, **Case No. 13-431.***  
HEARING GRANTED – HOLD HEARING IN ABEYANCE - HEARING OFFICER TO BE ASSIGNED.
20. *Petitioner's request for a hearing on his **discharge**, effective August 27, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-433.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

## CLOSED SESSION (continued)

### New Business (continued)

21. *Petitioner's request for a hearing on his **discharge**, effective August 2, 2013, from the position of Senior Detention Services Officer, Probation Department, **Case No. 13-436**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
22. *Petitioner's request for a hearing on his **discharge**, effective September 11, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-437**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
23. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of his **interview score** and **Appraisal of Promotability score** received in the examination for Transportation Deputy, **Case No. 13-421**.*  
HEARING DENIED ON THE INTERVIEW SCORE AND CONTINUE THE APPEAL OF THE APPRAISAL OF PROMOTABILITY SCORE IN ORDER FOR THE PARTIES TO MEET. AUTHORIZED THE EXECUTIVE DIRECTOR TO RECEIVE AND FILE A WITHDRAWAL ON THE APPEAL OF THE APPRAISAL OF PROMOTABILITY SCORE.

ADJOURNED CLOSED SESSION AND RECONVENED THE MEETING AT 11:45 A.M.

READ INTO THE RECORD AN ACCOUNTING OF ACTIONS TAKEN DURING CLOSED SESSION.

ADJOURNED THE MEETING AT 11:46 A.M.

Legal Advisors:  
Lester J. Tolnai and Edwin A. Lewis

Head Civil Service Commission:  
Steve Cheng

Head Commission Specialist:  
Steve Erickson

APPROVED BY THE CIVIL SERVICE  
COMMISSION ON NOVEMBER 6, 2013

A handwritten signature in cursive script that reads "Lawrence D. Crocker".

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Lawrence D. Crocker  
Executive Director